

**UNITED STATES DISTRICT COURT/WESTERN DISTRICT OF WASHINGTON
FEDERAL BAR ASSOCIATION ADR COMMITTEE**

**Application for Appointment as Mediator/Arbitrator
Pursuant to Local Civil Rule 39.1
(As revised pursuant to Order dated October 2, 2000)**

NAME: _____ WSBA # _____
(Please print legibly)

I hereby apply for appointment to the Official Register of Qualified Mediators and Arbitrators under Local Civil Rule 39.1. In connection therewith, I hereby certify and represent to the United States District Court for the Western District of Washington that the information provided below is true and correct to the best of my knowledge and belief.

- I have been a member of the bar of a Federal District Court for at least seven years or have had at least seven years of judicial experience;
- I am a member of the bar of the U.S. District Court for the Western District of Washington;
- I have devoted a substantial portion of my practice to litigation;
- I have met the following training requirement which the Court has directed by its General Order:

During the 36 months immediately preceding the date of this certification, I completed at least 15 hours of mediation training or experience calculated as provided in Section 5 of the U.S. District Court for the Western District of Washington's General Order dated January 17, 1997. (Text of the Court's General Order is reproduced on the reverse of this application).

- I agree to accept appointment to serve as a neutral on a pro bono basis when appropriate.

Date: _____
(Signature)

COMMITTEE RECOMMENDATION: APPROVE DISAPPROVE (Circle)

By: _____ Date: _____

BY THE COURT: APPROVE DISAPPROVE (Circle)

Chief Judge: _____ Date: _____

Text of General Order issued by the United States District Court, Western District of Washington (IN THE MATTER OF CR39.1 MEDIATION TRAINING REQUIREMENTS), dated January 17, 1997.

Pursuant to Local Civil Rule 39.1(b)(2)(D) the following training requirements must be met before an attorney can be included on the register of qualified mediators and arbitrators maintained by the Federal Bar Association's Committee on Court Congestion and Administration of Rule 39.1.

1. **Attorneys Appointed to the Register Prior to January 1, 1998.** On or prior to January 1, 1998, every attorney desiring to remain a member of the court's register of qualified mediators and arbitrators shall certify that, during the 36 months immediately preceding his or her certification, he or she has completed 15 hours of mediation training or experience, calculated as set forth below in Section 5.

2. **Attorneys Applying for Appointment to the Register After December 31, 1997.** Effective January 1, 1998, every applicant for appointment to the court's register of qualified mediators and arbitrators shall certify that, during the 36 months immediately preceding his or her certification, he or she has completed 15 hours of mediation training or experience, calculated as set forth below in Section 5. An attorney who makes such certification and meets the requirements of CR39.1(b)(2) shall become a member of the court's register effective on January 1 of the year following such certification.

3. **Recertification Every Three Years.** After initial certification, each attorney desiring to remain a member of the court's register of qualified mediators and arbitrators shall recertify, during each three-year period after his or her initial certification date, that he or she has completed an additional 5 hours of mediation training or experience, calculated as set forth below in Section 5.

4. **Failure to Provide Initial Certification or Recertification.** An attorney's failure to timely provide the certification required above shall result in the attorney's removal from the court's register of qualified mediators and arbitrators. However, an attorney removed from the register for this reason may reapply for reappointment pursuant to the above provisions when the requisite training or experience has been obtained.

5. **Calculation of Mediation Credits.** For purposes of meeting the 15 hours of mediation training or experience required under Sections 1, 2, or 3 above:

- (a) One continuing legal education credit approved or accredited by the Washington State Bar Association pertaining to training in mediation shall constitute 1 hour of training or experience;
- (b) Observation of one mediation proceeding conducted by an experienced mediator shall constitute 2 hours of training or experience;
- (c) Presiding over one mediation, whether or not conducted pursuant to CR39.1, shall constitute 2 hours of training or experience;

provided, however, that no more than 10 of the required 15 hours of training or experience shall be allowed for credits through subsections (b) or (c) set forth above.